



Incoming Speaker Policy for the Diocese of Lafayette-in-Indiana

Canon 386 §2 requires the Diocesan Bishop to defend the integrity and unity of the faith.

Expectations

- The Approval Process for an incoming speaker will be initiated by the sponsoring parish, office or organization at least one month prior to the proposed event.
- Promotion of the speaking engagement by Catholic parishes, schools, offices and affiliated organizations/groups will begin after approval is granted by the Vicar General.
- The incoming speaker will review the diocesan Safe Environment Policy for the protection for children and young people posted on DOL-IN.ORG prior to the speaking engagement. The speaker will also provide proof indicating protocol training and a background check have been completed within the last five years, if applicable, to the Vicar General as part of the approval process.
- A Letter of Good Standing from the Bishop, Superior, Pastor or employer of the speaker will be mailed to the Vicar General as part of the approval process, prior to final approval. The recommended content for a *Letter of Good Standing* can be found on the Diocesan website, www.dol-in.org, under Offices/Vicar General.
- Speakers who are invited to present, teach or instruct from outside the Diocese of Lafayette-in-Indiana in regard to matters of faith and morals on Church property will be approved by the Vicar General, prior to the speaking engagement.
- The speaker's name will appear on a monthly report submitted to the Bishop detailing upcoming speakers in the Diocese of Lafayette-in-Indiana.

Term Limit

- Speaker Approval is valid for the remainder of the calendar year in which it is received; once approved, the speaker is eligible to present in any Parish or Institution in the Diocese.

Speakers to which this Policy Applies

- Any speaker under consideration to give a presentation on matters of faith and morals in the Diocese of Lafayette-in-Indiana, who do not fall in the exempt category below.

Speakers who are Exempt (No need for approval)

- Cardinals and Bishops in communion with the Holy See
(It is customary for esteemed visitors to contact the Bishop out of courtesy, prior to their arrival)
- Priests/Deacons of the Diocese of Lafayette in good standing
- Diocesan appointed Pastoral Associates in good standing

- Appointed or paid Staff Members of the Diocese of Lafayette in good standing
- Diocesan School Administrators in good standing

Procedure

- See *Incoming Speaker Request Process*